



Century Group is a BC-based, family-owned, mixed-use real estate development and construction company in business for 60 years. In addition to development, Century Group owns and manages a diverse portfolio of operating businesses, which includes apartment rentals, retail and commercial leasing, hospitality and seniors living.

Be part of Century Group where our people are engaged in our core values of **community**, **collaboration** and **creativity**.

SENIOR PROJECT MANAGER

Century Group Construction Division (CGCC) is now seeking an experienced and hardworking Senior Project Manager to join our team!

Reporting to the Project Director the Senior Project Manager assists the Project Director in leading the department, is responsible for successfully project managing specific projects, and supporting other project managers with their projects under construction, and collaborates with internal and external business partners. Assists the Project Director in the Construction planning, execution, monitoring and control, and close-out of the Century Group Projects under construction, all according to CG and Project Management Methodology.

KEY ACCOUNTABILITIES

Responsibilities include but are not limited to:

1. Works closely with the Project Director, takes leadership in creating formal project management processes for the department, standard operating procedures (SOPs), models good project management processes and ensures the construction division and project teams adhere to the CG PM processes; looks for continuous improvement and efficiencies.
2. Plans and executes projects through complete project lifecycle from pre-construction to Occupancy Permit/ Substantial Performance; oversees scheduling, bid, negotiation and sub-contractor/supplier coordination; effectively communicates with key stakeholders throughout the entire process.
3. Reviews and approves construction contract change orders and presents to the Project Director, Construction regular monthly project management reports
4. Prepares and/or contributes to feedback reviews on direct reports or team members.

EDUCATION & EXPERIENCE

Bachelors of Business Administration, Architecture or Engineering; a Project Management Professional (PMP) Designation plus ten (10) years' experience in either development or construction including project estimation.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Strong leadership skills to motivate and assist the design team from post Bldg Permit process to Issued for Construction (IFC's) drawings.
- Familiar with contract administration and budget commitment management.
- Intermediate knowledge of G-suite, Procore, Onscreen Takeoff and other digital tools
- Knowledge of the current labour and sub-contractor market – both local and province wide.
- Awareness and interest in construction methodology and step-code requirements
- Strong verbal and written communication and organization skills

WE OFFER

Competitive pay, Extended Health & Dental, Group Life Insurance, Long Term Disability, AD&D, Pension Plan, RRSP, Training & Career Development

APPLICATIONS

Please apply online at <https://centurygroup.ca/about-us/join-our-team/current-opportunities> by uploading your resume.