



Cypress Land Services  
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## **Position: Site Acquisition Specialist**

### **About Cypress Land Services:**

Cypress Land Services has been providing real estate consulting services to the utilities sector since 2013. Providing acquisitions, land use, project management, property management and consulting services for various utilities in BC and Alberta, we take pride in utilizing our real estate expertise and industry experience to continually exceed client needs and expectations.

To learn more about us visit [www.cypresslandservices.com](http://www.cypresslandservices.com).

### **Job Description**

We are looking to add a *Site Acquisition Specialist* to our growing team! This is an exciting opportunity for someone to interface with a wide variety of property owners across the province and work and learn within a team environment.

Our ideal Site Acquisition Specialist is someone with outstanding interpersonal skills, is self-motivated to build lasting relationships and is driven to achieve success.

### **Responsibilities:**

- Site selection and acquisition for the telecommunications industry;
- Negotiating and acquiring legal agreements for communication towers, fiber optic expansion projects, and wireless communication systems;
- Supporting project tracking and scheduling requirements: maintaining all project information and documentation;
- Conducting municipal risk assessments based on government procedures and/or protocol;
- Ordering, interpreting and assessing development permit drawings to determine appropriate requirements for projects;
- Obtaining assignments from the Project Manager and formulating strategy and timelines for estimated milestones that meet the client's objectives.

### **Desired Qualifications & Experience:**

- 2 + years of related experience, preferably within the real estate, sales, utility sector of business background;
- Strong written and verbal communication, interpersonal skills, and negotiation skills are paramount;
- Experience in customer service/ customer relations; developing and sustaining productive customer relationships;
- Detail-oriented with strong research skills; can accurately follow processes with each task;
- Technological proficiency and flexibility regarding computer software, which may include Microsoft, Google, Adobe products;
- Ability and willingness to travel to project areas throughout the Province;
- Must be organized and be able to multi-task with ease;
- Must be comfortable presenting to large groups of people;
- A team player with a strong sense of responsibility and self-motivation;
- Should be able to direct, influence and motivate others in order to advance projects;
- A clean driving record is required.

Please forward resume for consideration to: [careers@cypresslandservices.com](mailto:careers@cypresslandservices.com)