



Position Title: Housing Technician

Position Status: Full-Time Regular

Department: Regional Planning & Housing Services

Employee Group: GVRDEU

Location: 4730 Kingsway, Burnaby

Salary Range/ Wage Rate: \$ 3,314.40 bi-weekly plus 6.25% deferred compensation

Metro Vancouver Housing currently operates 49 affordable housing sites across the lower mainland, over 3,400 homes. With our 10 Year Plan in place we are targeting the design and construction of 1,350 new homes as part of our overall development strategy. Metro Vancouver Housing strives to be a leader in the design and construction of High performance, low carbon homes. We are committed to building and supporting healthy engaged communities and improve sustainability and accessibility in our buildings.

Our Regional Planning & Housing Services Department is seeking additional Housing Technicians who will be responsible for supporting the Capital Development Program. Support and coordination of planning, design, and construction of high performing, multi-residential affordable housing developments.

You are a team player who can work independently and has excellent critical thinking and communication skills. The ideal candidate will have training and experience in multi-family building principles, industry standards, regulatory requirements, construction contract administration and sound construction knowledge.

This role: *(The duties described hereunder are intended to be representative of the position and are not to be considered all inclusive.)*

- Reporting to the Division Manager of Maintenance and Capital Projects (Housing) or designate (Project Engineer or Construction Manager), the Housing Technician is responsible for supporting the Capital Development program. Support and coordination of planning, design, and construction of mid and high performance multi-residential affordable housing developments.
- Support Housing staff, as required, in the execution of their responsibilities.
- Assure projects undertaken proceed according to specifications and drawings in a timely, cost effective and efficient manner.

- Perform field/site inspections of residential civil, mechanical and electrical systems.
- Provide recommendations for improvements resulting from inspections.
- Responsible to develop scopes of work, cost estimates, specifications, project coordination and field inspections for maintenance and smaller capital projects.
- Provide accurate field documentation and oversee the creation of “as constructed” drawings.
- Perform research of materials, equipment and construction related procedures.
- Develop and process permit applications.
- Assist in the development of standard drawings and specifications for commonly performed maintenance work.
- Prepare progress payments.
- Liaise with contractors and organizes scheduling priorities between Operations, Maintenance, and tenants.
- Supervise and train subordinates as required.
- Work in compliance with all MVHC safety policies, procedures and SafeWork BC regulations.

To be successful, you have:

- Grade 12, plus graduation from an Institute of Technology Diploma program in Architectural & Building Engineering, Civil or Mechanical, with a minimum of six (6) years related work experience OR an equivalent combination of training and related work experience.
- Good knowledge and understanding of residential building and construction techniques and practices. Experience with one or more construction trades would be an asset.
- General understanding of the current BC Building Code with strong knowledge and an ability to accurately apply applicable portions of the current BC Building Code as it relates to wood frame residential multi-family housing.
- Aptitude for diagnosing and proposing solutions for problems related to wood frame multifamily complexes, including building envelope, civil, mechanical and electrical systems.
- Ability to assess the quality of work being carried out by contractors and to provide clear and firm direction to contractors.
- Knowledge of the Master Municipal Construction Documents and ability to develop structured and meaningful specifications for maintenance and smaller capital projects.
- Ability to efficiently manage a large volume of smaller projects.
- Strong verbal and written communication skills and an ability to clearly, calmly and respectfully respond to issues and inquiries from staff, contractors, tenants, the public, etc.

- Ability to maintain timely and clear written and digital records of field inspections.
- Initiative and ability to work cooperatively and effectively in a team environment.
- Ability to use computerized maintenance management software, maintenance tracking/reporting, project scheduling, spreadsheets, database and word processing software effectively.
- Ability to read and understand construction drawings and specifications.
- Working knowledge and interpretation of contract law.
- Sound knowledge of WorkSafe BC regulations.
- Able to develop strong knowledge of MV corporate contracting, purchasing, and safety policies.
- Demonstrated ability to supervise and train staff.
- Demonstrate a willingness and ability to undertake additional training relating to the duties of the position.
- Membership or eligibility for membership as a Technologist or Technician with the Association of Applied Science Technologists and Technicians of B.C. is preferred. PMP would be considered advantageous.
- Valid Class 5 B.C. Driver's License.

Our Vision:

Metro Vancouver embraces collaboration and innovation in providing sustainable regional services that contribute to a livable and resilient region and a healthy natural environment for current and future generations.

We are committed to diversity and inclusion and being representative of the region we serve. We invite all qualified candidates to apply including Indigenous People, visible minorities, immigrants, LGBTQ2S+, all genders and persons with disabilities. *Please follow this link <http://www.metrovancouver.org/about/careers/> to our Careers page where you can submit your application by September 22, 2021.*