

## Senior Associate, Mortgage Investments

At Nicola Wealth, our clients deserve the best. The same goes for our people. We invest in our employees in order to support our business through a period of significant growth.

By bringing together smart, dedicated, high caliber colleagues from diverse backgrounds, we deliver extraordinary client service in a truly dynamic work environment. The collaboration, creativity and entrepreneurial spirit we were founded on provides the opportunity for incoming employees to make a real impact. We are passionate about our business and our culture, and are looking to attract, retain and develop individuals who have that same drive.

We want to put your mind at ease while looking for a new opportunity during a pandemic. Read in the posting about how we're supporting our people during COVID-19 and how we've transitioned to working remotely.

### Position Summary

We are looking for an experienced and motivated individual to join our Mortgage Investments Team. This is an exciting opportunity to join a small team responsible for managing our mortgage investments of over \$750 million with significant additional growth expected in the coming years. The qualified candidate will work with others to review new mortgage investment opportunities, manage our growing mortgage investment portfolio, assist with strengthening our underwriting and credit review processes, and help execute our growth plans, in addition to other related duties. This position is located at our head office in Vancouver, BC.

#### **As a Senior Associate, Mortgage Investments, your key accountabilities will include:**

- Assisting with reviewing and analyzing new mortgage investment opportunities
- Investigating and identifying potential areas of credit risk relating to new loans (including the borrower, property, market, etc.)
- Developing and proposing appropriate loan structures to mitigate risk
- Preparing detailed written investment summaries
- Making formal recommendations for credit adjudication
- Assist in the ongoing financial monitoring, review, and analysis of existing mortgage investments
- Communicating clearly with internal and external stakeholders
- Preparing regular and ad-hoc reports
- Work in alignment with corporate objectives, investment guidelines, and risk tolerances
- Keep up-to-date with evolving policies and procedures
- Stay abreast of real estate and mortgage industry news and trends
- Perform other duties as required

#### **Success Factors:**

- Capable of handling competing priorities and sensitive to strict timelines, which may include working outside normal business hours
- The ability to work as part of a team, as well as individually
- The confidence to adapt to change
- Ability to work in a dynamic and fast paced, deadline driven environment

- Ability to focus on complex tasks for long periods of time with competing priorities and deadlines
- Ability to maintain professionalism and collaboration under pressure

### **Your experience and qualifications will include:**

- Minimum of 5 years of directly relevant work experience in a commercial mortgage related role
- Advanced understanding of commercial real estate valuation methods with a focus on income producing asset classes is essential
- Experience writing clear, detailed reports incorporating facts and figures with a high level of technical proficiency and attention to detail is required
- Knowledge of the Canadian commercial mortgage market is preferred
- A high proficiency in MS Excel, Word, Outlook, and PowerPoint including analysing and presenting data with sophisticated charts & graphs
- Strong command of written English language is mandatory
- Completion of a Bachelor's degree or relevant degree in commerce, real estate, economics or finance
- AACI, CFA, CA, or CPA considered an asset
- Legally eligible to work in Canada for any employer

### **Supporting our people during COVID-19**

- We provide you with equipment to work from home.
- We offer remotely enabled leadership programs for our people leaders.
- We offer a "Nicola Health" resources site to support for mental, physical and emotional health.
- We offer virtual on boarding through Dayforce:
  - Executive Welcome message from the Senior Leadership Team
  - Videos on culture
  - Meet your team, which includes photos and bios of your team
  - Introduce you to your peer mentor/buddy with photos
  - Workforce handbook and new hire forms reviewed and sign from the comfort of your home
  - Regular calls with a member of the people and culture team to support you

**Application closing date is February 12, 2021.**

To apply, please submit your Cover Letter and Resume [here](#).

Thank you for your interest in this position. We are an inclusive equal opportunity employer. For more information about this and other roles: [www.nicolawealth.com](http://www.nicolawealth.com).