



Position Title: Housing Construction Manager

Position Status: Full-Time Regular

Department: Regional Planning & Housing Services

Employee Group: Exempt

Location: 4730 Kingsway, Burnaby

Join us as we help shape the place people want to be – Metro Vancouver, one of the world’s most livable regions. The services and solutions we provide are the foundation of our region’s economic, ecological and social health. This includes the areas of regional growth planning, air quality, water, liquid and solid waste management, regional parks, affordable housing and community engagement to over 2.5 million residents. We don’t stop, we don’t close and we do what is right, for now and for future generations.

We invite you to bring your skills, passion, and expertise to help us in our commitment to sustain and enhance our region’s livability. We offer competitive salaries; exceptional benefit packages with valuable pension plan; employee wellness and recognition programs; and many diverse opportunities for professional growth and development.

We deliver the exceptional services and solutions that have helped make this one of the most special, livable communities in the world, and we want you to join us. Help us shape the future of the Metro Vancouver region, and shape the place people want to be.

We need leadership, dynamism, and expertise to guide and protect the livability of our region.

The Housing Construction Manager reports to the Division Manager, Housing Maintenance & Capital Projects and falls within our Professional/Technical, Level 3A job family.

This role:

Works as a specialist resource to manage and coordinate development and redevelopment projects through the design, construction and close out phases for the Metro Vancouver Housing Corporation (MVHC), focusing on contracting, design, construction and completion and ensuring projects are well managed, completed on time, on budget, and as per specifications.

Contributes to the development of the MVHC's project capital budgets and schedules, through consultation with various stakeholders, for review and approval by the MVHC leadership team. Monitors and controls work and spending, ensuring the effective and efficient expenditure of allocated funds.

Issues and evaluates deconstruction, contracting, and construction RFP's for affordable rental projects. Issues and evaluates architectural and design RFPs for rental units. Prepares and assists with tendering and proponent selection for development and redevelopment projects; ensures permits and authorizations have been obtained and applicable stakeholders consulted.

Manages partnerships with various internal and external stakeholders including municipalities, contractors, vendors, tenants and internal technical and clerical staff. Works closely with Housing Policy and Planning who make recommendations for development and redevelopment priorities and set long term plans for affordable housing in the region; provides input and suggestions to Housing Policy and Planning for construction standards and fit up levels. Works closely with, and turns over completed rental units to, Housing Operations who operate the completed constructed rental housing units.

Contributes to the development of relevant processes and standards for project definition; conceptual, preliminary and detailed design; contract development; tendering; and construction.

Prepares a range of written materials and presentations including reports, recommendations and technical memos.

Supervises, directs and motivates project teams monitoring performance towards division, department and corporate objectives. Ensures project teams adhere to technical standards, corporate workplace conduct and safety policies. Resolves all project issues as they are encountered while doing their work.

Performs other related duties as required.

To be successful, you have:

Bachelor's Degree in a relevant field including Engineering, Construction Management and Planning. Project/construction management training, 8-10 years of relevant experience in residential property development and construction; or an equivalent combination of training and experience. PMP or equivalent would be an asset.

Extensive technical expertise and knowledge of civil engineering principles, standards and best practices with specialized experience in structural building components. Superior ability to interpret, apply and advise others on engineering and related guidelines such as technical manuals, codes and regulations, and contracting policies. Extensive technical expertise and knowledge of residential property development and construction.

Demonstrated contract administration and project management skills. Demonstrated ability to lead large capital projects requiring coordination amongst various divisions, disciplines, departments, external agencies and consultants. Ability to work under broad direction without formal guidelines or precedent and use significant independent judgment to provide advice on issues of significant consequence for the organization.

Superior oral and written communication skills, including the ability to effectively listen, persuade others, and resolve complex problems using a high degree of independent judgment. Handles politically charged situations adeptly and smoothly. Superior business writing skills including the ability to write memos and reports. Exceptional attention to detail and demonstrates flexibility to adjust to changing circumstances.

Ability to build and maintain effective working relationships with internal and external contacts under circumstances that may be political and sensitive. Skill is dealing openly, tactfully and sensitively in a variety of situations including dealings

with the public, member municipalities, government agencies, academic institutions, and contractors. Builds a strategic network of relationships with outside groups relevant to field of specialty. Ability to establish clear expectations and effectively resolve differences; strong ability to prevent the escalation of conflict.

Ability to meet timelines and objectives under considerable pressure and constraints; demonstrates persistence in overcoming obstacles. Demonstrated ability to identify areas of opportunity or risk and propose solutions to resolve issues in the best interest of the organization; understands and evaluates the diverse impacts of decisions. Ability to analyze, interpret and advise on complex issues where considerable variation in interpretation is possible.

Demonstrated supervisory and managerial skills including the ability to lead multi-disciplinary teams.

Proficiency using Microsoft Office programs including Word, Excel and Outlook.

Valid BC Class 5 Driver's License.

Our Vision:

Metro Vancouver embraces collaboration and innovation in providing sustainable regional services that contribute to a livable and resilient region and a healthy natural environment for current and future generations.

Please follow this link <http://www.metrovancouver.org/about/careers/> to our Careers page where you can submit your application by January 19, 2021.