

PROJECT MANAGER

WHO WE ARE

At the Boffo Family of Companies, we are a second-generation family-run company focused on building great neighbourhoods together. Boffo Building is our construction management team, while Boffo Properties manages our asset and development activities. From building design and development right through to asset management, we care about creating places, not just spaces.

The vertical integration of our development team at Boffo Properties and our construction team at Boffo Building enables us to design and build our own neighbourhoods. Boffo Building's dedication to craftsmanship also extends beyond our own communities, as we partner with fellow developers and clients to successfully realize their projects as well. From the fit out of a coffee shop to the build out of new residential project, regardless of size, when a project needs building, we can build it.

We also believe in being a small giant; that being great is determined less by the size of our company, and more by our commitment to quality work and treating people well. We'll be great by keeping small egos and having giant passion so we can do exceptional work alongside honest, devoted people. Above all, we remain committed to innovation, good design, and authenticity. Period.

WHAT WE ARE LOOKING FOR

We are looking for a Project Manager to join our team. This position is directly responsible for planning, organizing and controlling the activities of Boffo projects with the goal of achieving successful results for the company, including achieving all quality, budget and schedule targets. Working closely with the Senior Project Manager and Site Superintendent, you will represent the Company in a professional manner while keeping our best interests in mind by providing leadership and ensuring consistent implementation of systems that optimize the performance and adherence to the high standard of cultural and ethical values of the Boffo Family of Companies.

WHAT WE PROVIDE

- The opportunity for continued growth on our dynamic construction team.
- A competitive compensation package including an annual bonus program, company paid benefits, tuition reimbursement and regular internal and external learning opportunities.
- A culture where each person's voice is respected,
- A fantastic culture and the opportunity to work alongside talented, passionate, and basically just awesome people.

WHAT DO YOU BRING

- You have a minimum of 5 years experience as a Project Manager in multi-family and/or commercial construction
- You have post-secondary education with a college certificate diploma or degree preferably in engineering, project management, construction management or a related discipline
- PMI (PMP Designation) is an asset
- Strong computer skills with an aptitude for learning new programs. Familiarity with Procore software experience is an asset
- General understanding of construction documents, drawings, specifications, current construction practices and construction methodology
- You bring energy and passion for good work and a commitment to the quality of your craft, service and relationships
- You are a self-starter able to prioritize effectively; works well either independently or in a team
- You have the ability to manage multiple projects in various stages of construction
- You are efficient and accurate in your ability to evaluate job costs, schedules, etc.

- You have experience with developing, implementing and delivering “excellent client service” and a strong team culture
- You are a confident communicator with superior interpersonal skills
- And ultimately, you have the passion to make things better. You genuinely enjoy working with people, embrace feedback and learning opportunities, and continually strive to find the best solutions possible

If this sounds like you, we can't wait to hear from you. We will only be reviewing applicants via our job board directly at <https://boffoproperties.bamboohr.com/jobs/>

No phone calls please