



Property Agent
Job ID: 3595
Regular Full-Time
Location: Burnaby, BC

About Us:

BC Housing is a provincial Crown agency with an annual budget of \$1.45 billion (2019/20) and a portfolio of housing services and programs that assist 110,400+ households in over 300 communities provincewide. As such, we continually seek sustainable housing solutions that are supported by excellence in service delivery and research, and take into account social, financial and environmental impacts. Our mission is making a difference in people's lives and communities through safe, affordable and quality housing.

About the Position:

The Property Agent is responsible for providing a wide range of real estate services relating to the acquisition, development, management and disposal of land for BC Housing and the Provincial Rental Housing Corporation. The position generates creative and innovative opportunities and brings partners together to support the Provincial Government's objective of creating social, affordable and mixed market housing, group homes and specialized facilities. The Property Agent collaborates with non-profit societies, for-profit organizations, faith groups, owners of existing housing, Indigenous, federal and local governments and others to locate, secure and re-purpose available land, and is responsible for undertaking in-depth feasibility, due diligence and risk analyses to ensure that transactions (many of which are of considerable complexity and magnitude) are successful and meet project objectives. The position is also responsible for leasing, property management, real estate administration, and real estate research and analysis; for retaining and instructing brokers, lawyers and other professionals and service providers in fulfilling requirements; and for providing advice and consultation to senior BC Housing staff on all real estate matters.

How to Apply:

Please review the [attached job description](#) for a complete list of duties, qualifications and competencies. To be considered for this competition, applicants must submit a cover letter and

resume clearly identifying how they meet the qualifications necessary for this position. This information will be used as part of the selection process.

Only applications submitted using the Online Recruitment System at www.bchousing.org/careers will be accepted

At BC Housing, we're committed to providing a healthy, safe and inclusive workplace where respect and diversity are recognized assets. We welcome applications from women, visible minorities, Indigenous Peoples, individuals with disabilities, persons of any sexual orientation or gender identity, and all people committed to meaningful work that makes a difference. If you require accommodations at any point during the application and hiring process, please contact hr_admin@bchousing.org.

We didn't become one of BC's Top Employers and one of Canada's Greenest Employers without a lot of thought, care and consideration for our team and environment. Our supportive and collaborative workplace balances engaging and challenging work with personal development and wellness initiatives.