



Hunt Personnel Temporarily Yours

Staffing to Build Successful Companies

LAND DEVELOPMENT COORDINATOR

Our client is a group of vertically integrated companies that offers a complete set of real estate services such as the acquisition, planning and management of projects, construction, residential & commercial and syndicating capital for large projects. They are based in the Abbotsford area of the Fraser Valley.

The Development coordinator plays a lead role in the land development process. S/he cultivates and maintains relationships with industry consultants, municipal planning staff, and other stakeholders in a way that builds mutual respect while achieving the company's objectives of achieving the desired land use and final product. Additionally, the development coordinator completes land use and other development functions such as fulfilling permit requirements and liaising with the proper municipal, provincial and federal bodies.

Qualifications:

- Post-Secondary Degree or Diploma in Land Economics or relevant field (designer, business, economics, urban planning etc.)
- Real estate research and analytical skills
- Advanced knowledge of Microsoft Excel including the ability to manipulate data. Knowledge of Pivot Tables is an asset.
- Able to interpret and analyze construction plans, building layouts, etc.
- Ability to deliver professional presentations and interact with a wide variety of project stakeholders
- Outstanding customer service skills
- Strong personal organizational skills – you can keep yourself on track
- Intermediate MS Word, Outlook skills

Please send your resume in MS Word format to the attention of Kristel Rundmann at jobs@huntvancouver.ca

Hunt Personnel/Temporarily Yours has been matching talented people with Vancouver's best companies for over 45 years. Our approach is collaborative, based on trust, respect, honesty and confidentiality. We work with you to identify your career goals, aspirations, skills and experience. **We do not charge a fee to applicants.**