

Estimator

Rize is a boutique real estate developer focused on large scale, design forward, commercial and residential communities. With over 25 years of experience, we create unique, meaningful and inspiring places to live, work and learn throughout Metro Vancouver. We are growing quickly with a core group of people that are driven and passionate, looking for the freedom to excel and opportunities to change the system.

As an Estimator, you would be responsible for all costs, quantities and budgeting related to residential and commercial construction and renovation projects.

Rize is a dynamic work environment with an entrepreneurial culture that is high performing yet relaxed. It is a place where suits are rare and working smart is the norm. The diversity of our work relies on people who not only have expertise across a wide range of topics, but also an interest in working in new ways with new ideas. Each project we undertake has an underlying uniqueness that forms a fundamental part of our DNA, and we take great pride building communities which are functional, beautiful and accessible.

This role will:

- Reviews and assists in compiling and coordinating drawings and specifications in accordance with the tender documents;
- Reviews and contributes to client/in-house design briefs;
- Facilitates cost control in design development budgets;
- Manages, monitors and updates construction budgets;
- Reviews construction cost estimates from the initial design stage to final working drawings;
- Manages tender packages which include scopes of work and tender documentation for the trades
- Arranges the tender analysis based on submitted tenders from the Trades;
- Meets with the trade contractors and as part of the contract award procedure; reviews scope of work, prepares minutes and letter of intent;
- Reviews and edits contract documents;
- Analyzes and recommends trade contractor change orders in coordination with the Project Manager and site personnel;
- Advise over contractual disputes;
- Reviews and finalizes trade contract final accounts;
- Receives, reviews and analyses Purchases Change Requests (PCR);
- Prepares Purchasers change order based on reviewed Purchases Change Requests (PCR);
- Reviews and monitors external cost consultant and construction management reports;

- Conducts feasibility and value engineering studies;
- Reviews drawings and specifications and provides feedback concerning costs and practicality;
- Provides input on cash flow projections and life cycle costs when required;
- Other duties within the scope, spirit and purpose of the job, as requested by management.

Qualifications:

- A minimum of five to seven (5-7) years of relevant work experience in construction management as an Estimator.
- Post Secondary Education either a University Degree (Civil Engineering, Architectural or Engineering degree or related discipline) or a College Diploma (Construction Management, Civil Engineering Technologist or related discipline).
- Communication skills (listening, verbal and written)
- Strategic Thinking
- Knowledge of Green Initiatives
- Attention to detail
- Organizational skills
- Team player
- Creative skills
- Proven analytical ability
- Negotiation skills
- Numerical ability
- Microsoft Office (Word, Excel), Outlook
- Intermediate to advanced excel
- PlanSwift computer programming is an asset
- Knowledge of residential construction (high-rise residential), Occupational Health and Safety Act

Please apply online via the link: <https://rize.bamboohr.com/jobs/view.php?id=41&source=UDI>