



Position: Marketing Coordinator at Royal LePage West – Dinani Group

Location: Coquitlam, BC

About Dinani Group Project Marketing + Residential:

- One of Greater Vancouver’s top performing Real Estate Teams is growing its Project Marketing Division
- 500m+ in Sales
- Currently marketing 3 New Multi-family projects and looking to scale growth
- Join our fast growing team

About the Role:

- Coordination of project marketing initiatives, creation of marketing assets in consultation with the client
- Create presentations outlining project marketing ideas to propose to clients
- Oversee photography management for online social media platforms and marketing assets
- Sourcing and communicating with vendors to receive quotes for graphic design material
- Creation of Email Newsletters for new projects, some graphic design work will be required
- Assist with website design and planning, SEO
- Participate in discussions, propose ideas for ongoing campaigns or projects

What you Bring:

- Relevant education (Certificate/Diploma/Degree) from a recognized institution
- Proficiency with MS Office applications and Adobe Creative Suite
- Min 2 years of experience with marketing; print/digital etc
- Skills to project manage efficiently and effectively while meeting critical deadlines
- Ability to produce results independently while maintaining a positive team environment
- Software expertise; Adobe photoshop, Adobe Illustrator, Adobe InDesign
- Knowledge of WordPress, Adobe Creative Suite, SEO or Social Media Marketing an asset
- Strong command of written and verbal communication to clients and all involved parties
- Excellent organizational skills
- Must have a vehicle to visit clients and development sites



-
- Experience with Presentation Centre Design and layout (bonus however not requirement)
 - Meaningful involvement in website development and management, working with a website developer
 - Must be able to work collaboratively and effectively in a team environment

How to Apply:

Please submit your application to adil@dinani.ca . We thank you for your interest in being part of the Dinani Group. We will only be reaching out to shortlisted candidates; however, we will keep your information on file and consider you for any future opportunities that may arise.