

## **Position: Project Manager, Special Projects – Tenant Improvement**

Location: Vancouver, B.C. – Downtown Core

### **About Axiom Builders:**

Axiom Builders prides itself on being a very personable company with serious commitment to building things right. As a leading general contractor of mixed-use, residential, commercial, and special projects, the company is well respected across Western Canada. Our people share a commitment to service, integrity and quality and this collective vision has led to immense growth over the years. Since 2003, we have grown to become one of British Columbia's largest construction companies with over 25 notable projects with 6000 condo units currently under construction. Headquartered in Vancouver, Axiom also has a branch office in Calgary with satellite offices in Victoria, Edmonton and Seattle.

### **About the Role:**

The Project Manager provides overall direction for assigned projects and assumes responsibility for the overall project performance including costs, schedule, quality assurance and project status. This position involves subcontract negotiations, liaison with owners, engineers, and sub-trades, and management of the technical and financial aspects of the contract. The Project Manager is the front-line contact with consultants and the Owner, and is therefore responsible for promoting and projecting the company image of efficiency, quality, and technical competence and fair management of trades and suppliers. Responsibilities include:

- Coordinate internal resources and third parties/vendors for the flawless execution of projects
- Ensure that all projects are delivered on-time, within scope and within budget
- Develop project scopes and objectives, involve all relevant stakeholders and ensure technical feasibility
- Ensure resource availability and allocation
- Develop a detailed project plan to track progress
- Use appropriate verification techniques to manage changes in project scope, schedule and costs
- Measure project performance using appropriate systems, tools and techniques
- Report and escalate to management as needed
- Manage the relationship with the client and all stakeholders
- Perform risk management to minimize project risks
- Establish and maintain relationships with third parties/vendors
- Create and maintain comprehensive project documentation

### **What you Bring:**

With previous experience running a project, you are prepared to come in and hit the ground running. You're adaptable, trainable, and excited by what you can learn from your team. Growth is top of mind for you – you're hoping to move into a senior level role quickly and you're looking for the right company to advance in.

## **Our Must Haves:**

- 8-10 years of local commercial tenant improvement experience running a project from start to finish
- Solid relationship with trade partners across the city
- Certificate, diploma or degree in Construction or a related field
- An extensive history of working on a project from its infancy to completion
- Proficient in Microsoft Project, Procore, and Excel

## **Your Rewards:**

Axiom distinguishes itself from our competitors not only by our level of quality, but also by our commitment to our staff. At Axiom, we offer a very competitive compensation structure that supplements your regular income with a robust benefits package:

- **MSP, Medical and Dental Coverage:** Our industry leading benefits package covers you and your dependents at no cost
- **RRSP Matching Program**
- **Professional Development Support**

## **How to Apply:**

At Axiom Builders Inc., we are always on the lookout for talented people who are passionate about what they do. If you love what you do, and believe that with the right tools and opportunities you can do the best work of your life, please submit an application to our [careers portal](#). While we can only respond to shortlisted applicants, we will keep your information on file and consider you for future opportunities as they come available.