



Analyst Position

Location: Vancouver, BC

Status and Start Date: Full-Time, ASAP

Closing Date: February 15th, 2019

About CareVest Capital:

CareVest® Capital Inc., a member of the CareVest group of companies (CareVest), is a Canadian commercial mortgage broker and lender with offices in Alberta and British Columbia. CareVest has been providing customized mortgage financing solutions to Canada's real estate industry since 1994.

Job Description:

The Analyst will work under the President, performing all due diligence and financial analysis associated with the acquisition and subsequent development of all real estate projects as well as maintain market data and research files. The Analyst will also assist in researching and preparing loan synopsis reports for mortgage financing proposals.

Specific Duties:

1. Monitor real estate market activity and track data;
2. Assist with drafting loan proposal letters;
3. Assist with due diligence on credit submissions including financial analysis with writing MS Excel;
4. Perform pro-forma analysis on new and existing development projects using MS Excel;
5. Prepare brokerage packages to be presented to Lenders/Investors;
6. Complete general market research for all geographical areas;
7. Compile BC and AB real estate statistics for use by lenders and credit committee;
8. Special duties as assigned by the credit committee.

Qualifications:

A commerce degree and / or similar business school training plus 2-3 years experience in real industry. Specific real estate training experience is an asset, but it is more important to have strong organization, computer, interpersonal and both written and oral communication skills, and have a strong interest in the real estate industry.

Schedule and Opportunity:

Once proven capable at the above, the candidate would attend to outside calls and site visits, reviewing proposals, meeting clientele, talking to realtors, appraisers, city planners and ultimately, to work a credit file from start to finish and work independently with little supervision.

How to Apply:

Please e-mail your resume to jeevan@carevest.com