



We help our 33 million customers to save for the future and manage the risks of everyday life. To give these customers the best possible products and service we know we must make Aviva the most attractive choice for talented, entrepreneurial people with diverse backgrounds and an evolving range of expertise and insight. So, we're passionate about helping our 29,500 people to do the best work of their lives, to enable them to make a positive difference to the lives of our customers.

The Senior Underwriter position is the account manager and underwriter on large single family tract and large multi-family, including concrete high rise projects (within a geographical area). While these clients may require deposit insurance, this position does not have authority/experience as a deposit insurance underwriting specialist.

This position also has responsibility for actively identifying and pursuing new clients both directly and by utilizing Aviva's broker network.

Accountabilities:

- Responsible for the development of new accounts and ongoing relationship management of these accounts in areas targeted for the Developer surety strategic plan and the AVP Developer Surety.
- Responsible for the maintenance of an existing portfolio of builder clients/accounts.
- Maintain strong and positive relationships with builder clients.
- Evaluate builder requests and recommend security requirements, terms and conditions. Builders and projects have a higher degree of complexity and risk exposure.
- Monitor builder and project through to completion, identifying any changes in risk exposure and recommending action to mitigate risk, if necessary.
- Ensure all builder files for their portfolio of clients and projects (electronic, paper and underwriting system) are current and in accordance with department policy.
- Maintain a current understanding of the acts and regulations regarding home warranty insurance in the geographical area of responsibility.
- Provide high level of service to both internal and external customers per the home warranty service plan while maintaining integrity of underwriting and risk selection.
- Participate and contribute to a cohesive and functional group environment.
- Mentoring junior underwriters and underwriters.
- Assist the claims department, as requested, with builder claim issues for which the underwriter may influence the builder to a positive outcome.
- A good level of flexibility regarding travel, as the role requires business travel locally for industry events and meetings. Some travel outside the region may be required.
- Attend industry functions outside

Required Qualifications, Knowledge, and Skills:

- Post-secondary diploma / degree, ideally in Commerce, Engineering, Architecture, Construction Management, Business Administration or related experience.
- Diploma in Urban Land Economics.
- Insurance agent's license in the province of employment (or ability to complete the required courses and obtain the license).
- 5+ years home warranty underwriting experience.
- Any construction related background would be a further asset.
- Good knowledge of residential construction related terms and processes, general understanding of the insurance model.
- Strong interpersonal, communication (written + oral) and negotiation skills.
- Working knowledge of Microsoft Office (Word, Excel, Outlook).
- Strong marketing and analytical ability.
- Ability to solve out of the box requests, situations and underwriting and business related issues and problems effectively within the departmental parameters.
- Ability to perform in a team environment.
- Valid driver's license.

Additional Information:

Aviva Canada is committed to providing accommodations for people with disabilities during all phases of the hiring process including the application process. If you require an accommodation because of a disability, we will work with you to meet your needs. Applicants need to make their needs known in advance. If you are selected for an interview and require an accommodation, you are encouraged to advise the Talent Acquisition Partner who will consult with you to determine an appropriate accommodation.

Interested candidates can apply directly at:

<https://aviva.wd1.myworkdayjobs.com/External/job/Vancouver/Senior-Underwriter--Home-Warranty--Vancouver- R-70608> . We appreciate all interest and those selected for interviews will be contacted.