



**PINNACLE
INTERNATIONAL**

Residential Property Manager

Pinnacle International is one of Canada's leading builders of luxury condominium residences, hotels, and commercial developments. Based in Vancouver, BC, Pinnacle has been involved in the development, design, construction and management of their projects for over three decades. Pinnacle's projects have contributed to the development of communities, and enriched these neighborhoods through complementary architectural expressions.

We have an exciting opportunity to join our in house property management team as a Residential Property Manager.

Responsible for a portfolio of multifamily buildings and condo units, this position requires a passionate and entrepreneurial candidate who excels in a fast paced environment.

Along with opportunity for growth the position provides a unique chance for exposure to all aspects of the organizations operations.

Responsibilities of the position include:

- Provide management direction to onsite staff.
- Develop and maintain positive relationships with tenants, contractors and vendors and other stakeholders involved in the management of our properties.
- Regular site visits to ensure properties are maintained in the highest standards.
- Conduct market surveys and recommend rental rates to maximize returns.
- Obtain bids for work and oversee capital improvement projects.
- Ability to work effectively with accounting and administrative staff.
- Implement policies to maximize tenant services, building maintenance, and asset value.

Qualifications:

- Self-motivated, detail oriented individual.
- Ability to thrive in a fast paced environment
- Previous property management experience required.
- Excellent communication skills.
- Own vehicle (mileage reimbursement provided)
- Managing broker's license an asset.

A MEMBER OF THE PINNACLE INTERNATIONAL GROUP

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What to expect from us:

- Competitive salary.
- Comprehensive extended health, and dental benefits.
- An exciting and fast paced work environment.
- Cell phone allowance, mileage reimbursement.
- Excellent opportunity for growth.

For consideration, forward your cover letter and resume along with salary expectations to swalmsley@pinnacleinternational.ca