

Associate Director, Real Estate (Operations)

About Us

The City of Vancouver is striving to become the greenest city in the world, and a city powered entirely by renewable energy before 2050. We are proud to be one of Canada's Top 100 Employers, BC's Top Employers, and one of Canada's Greenest Employers. With employees that have helped Vancouver consistently rank as one of the world's most livable cities, the City values a diverse workforce which represents the vibrant community we so proudly serve.

Consider joining our committed team of staff and being part of an innovative, inclusive and rewarding workplace.

We are looking for a dynamic real estate professional to take on the role of Associate Director, Real Estate (Operations) to lead a team of professionals and technical staff engaged in, property negotiation, real estate appraising economic analysis and other real estate related matters. This position leads the administration of a large lease portfolio, the operational management of civic owned property, the lease, license, sale and acquisition of property, the appraisal and market assessment of ownership rights of properties required for investment and civic purposes and the project management of City real estate related initiatives.

Reporting to the Director of Real Estate, the Associate Director Real Estate (Operations) works closely with appointed and elected officials at the municipal, provincial and federal level as well as members of the development, construction, lending, real estate, appraisal and architectural community is also required to be maintained as the incumbent formulates policies, conducts analysis of projects and explains decisions to those concerned. The position also provides professional real estate, financial and economic advice to all civic departments, City Council, City Manager, various committees, Park Board, Library Board and others as required.

Acting as the project manager for major real estate projects the successful candidate will be responsible for negotiating major property acquisitions and market surplus development sites and carry out complex multi-million dollar real estate negotiations for acquisition, sale or lease of real estate property to ensure the maximum return or lowest cost to the City. The role also includes detailed investigations and research projects used in the formulation of important civic policies, managing independent appraisers and other professional consultants and representing the Department as landowner or technical advisor.

You will bring a combination of strategic leadership, business acumen, and have a proven ability to effectively manage a wide range of high-profile real estate projects with tight budgets, schedules and deadlines. In addition you are able to prepare and deliver clear and concise reports on complex technical and policy issues, suitable to a variety of audiences from the general public to major community, business groups and City Council. Your ability to analyze and negotiate complex multi-million dollar real estate deals to ensure the best interests of the City through your knowledge of Vancouver real estate market, lending and development practices, risk and economic analysis, knowledge of the development permit and rezoning processes, functions of development related boards/panels, the City by laws will help you be successful in this role.

As the ideal candidate you have your degree in Urban Land economics or related discipline combined with five to ten years of professional and supervisory experience in property leasing, property management, sales and acquisitions involving a large and varied portfolio of residential, commercial and industrial properties. As a senior leader of unionized and non-unionized staff, you have a proven track record as an excellent developer of teams and you are able to maximize the engagement and contributions of the team to meet changing business needs. You have demonstrated experience in short-term and long-term strategic planning and an ability to plan an extensive work plan or strategic plan, coordinate the various functions of the office and review the work of your team.

To be considered for this exciting and impactful position please apply by March 18, 2018. The City of Vancouver is always interested in adding high performing team members to its staff. If you would like to be considered for this exciting and impactful opportunity please apply on the City's website at www.jobs.vancouver.ca

We thank all applicants for their interest. However, only those selected for an interview will be contacted.

For more information on the City's commitment to diversity and inclusion, please visit the following link:
<http://vancouver.ca/your-government/diversity-in-hiring.aspx>