



Kingdom Property Investment LTD.

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About Us:

We are a local premier developer focusing on creating diverse masterplan local communities. With 20 years of experience in advanced comprehensive real estate industry, we have established strong local acquisition knowledge and global connection. Working with our business partners, we have developed 375,000 sqft land in Metro Vancouver area which are worth over CAD \$112 million. We believe our professionalism, passion and global vision can provide our customers refined and high-quality standard homes.

For more information, please visit our website <http://kingdomcanada.com/>.

As the company continues to grow, an opportunity now exists for an Accounting Manager to join our team!

Accounting Manager

Job Description & Responsibilities:

- Develop and implement the project funds, bank loan and project appropriation
- Be responsible for full cycle project accounting, corporation accounting, etc. Manage AP, AR, payroll, capital assets, year-ends, audit working papers.
- Maintain reconciliations of specific GL accounts (intercompany accounts, mortgage accounts, suspense accounts);
- Work with external accountants on company structure/restructure, prepare monthly, quarterly and annual financial statements in accordance with ASPE;
- Ensure reporting deadlines of GST/HST, Payroll, WCB, income taxes and corporate tax, and other regulatory filing;
- Prepare or co-ordinate the preparation of financial statements, summaries, and other cost-benefit analyses and financial management reports

- Evaluate financial reporting systems, accounting procedures and investment activities and make recommendations for changes to procedures, operating systems, budgets and other financial control functions to Director
- Ensure projects are running on budget and time from a financial perspective
- Manage project development accounting, such as monthly Proforma, bank draws, budgeting and forecasting
- Involve into research and negotiation of financing/refinancing with development department and various financial institutions;
- Work closely with project managers, construction manager, sales team and QS company in the preparation and maintenance of construction budget, forecasts, cost control, costing reports.
- Manage monthly funding requests and construction loan draws, ensuring complete and accurate information is disseminated to all funding providers, to meet crucial payment expectations.

Required Skills & Qualifications:

- Professional accounting designation (CPA) and 3-5 years' experience in a project accounting role in a construction or development environment
- Ability to develop effective working relationships with staff, peers, and industry colleagues /contacts in a team environment.
- Must be Self-motivated and possess a high degree of initiative as well as strong interpersonal, critical thinking and analytical skills
- Ability to function independently and under pressure while managing various projects at the same time.
- Some experience in budgeting, forecasting, strategic planning and analysis
- Excellent communication skills, both written and oral
- Excellent Microsoft Office Suite Skills

TO APPLY:

If this opportunity sounds like a good fit for you, please submit a resume
to info@kingdomcanada.com

We appreciate the interest of all applicants; however, only those selected for further consideration will be contacted.