



**Position: Junior Development Manager**  
Vancouver

Hungerford Properties is a fast-growing real estate investment, management and development company with millions of square feet of industrial, office, retail and residential properties in Western Canada. Our mission is to create value for investors, help business owners grow their companies, and build better neighbourhoods for all, through the astute investment, management and development of real estate. We are an established and expanding team with an impressive track record and proud history. We bring sophisticated investment tools to the Western Canadian market and build award-winning developments.

As the company continues to grow, an opportunity now exists for a talented Junior Development Manager (JDM) to join the company. This role will be joining an active and vibrant environment. The JDM will be working in a team environment interacting regularly with all departments of Hungerford Properties and will support all activities within the development department. This position reports directly to the Vice President of Development.

The Junior Development Manager will be performing tasks such as assisting the Development Manager(s) running multiple projects in various stages of development to budget and to schedule, collaborating with internal acquisitions, finance, accounting, legal, construction, customer service, sales and marketing teams throughout the development cycle, assisting the Development Manager(s) to gather information and assess opportunities during due diligence, preparing an action plan for each municipal approval benchmark for the Development, liaising with the Asset Management team to ensure all necessary insurance policies are in place, assisting the Development Manager with the preparation of Rezoning, Subdivision, Development and Building Permit applications, assisting with the preparation of legal documents required for each project including: right-of-ways and/or easement agreements, Plan of Subdivisions, lot consolidations, etc, adhere to Hungerford Process and contribute to the continual improvement of this philosophy.

Candidates applying for the JDM role should have a minimum of 5+ years' experience in a property development or construction coordination focused role. They will possess relevant post-secondary education such as Architecture, Engineering Construction and/or Commerce with a concentration in Real Estate or Urban Land Economics, be highly organized, with the ability to prioritize and multi-task on projects, articulate ideas and perform under pressure. They will also be detail oriented, have an excellent work ethic and attention to detail and be ready to commit to an environment which strives for excellence in everything that they do.

This is a fantastic opportunity for growth as this business continues to expand. You will benefit from a dynamic and active business culture and excellent career development.

To apply, please send your resume to Taylor | Ryan Executive Search Partners quoting "Junior Development Manager" in the subject: [julie@TaylorRyan.com](mailto:julie@TaylorRyan.com).

We thank all applicants in advance, however only qualified candidates may be contacted.

