

INTRACORP IS LOOKING FOR A CONTROLLER!

Do you have a passion for real estate? Are you looking for an opportunity with an innovative company? Does the prospect of working with a highly talented accounting team sound interesting to you? If so, you're probably a great fit for our position of Controller. Reporting to the Vice President, Finance and working with the Accounting team, the Controller will play a key role in the management of Intracorp's financial information and will be involved in many aspects of the company's operations.

The ideal candidate will be comfortable working in a fast-paced environment where great organizational and time management skills are a must. In addition, this individual will be a versatile team player, possess excellent communication skills and be comfortable working with cross-functional teams to solve problems.

WHO IS INTRACORP?

Intracorp is a fully integrated development company with in-house expertise in design, financing, development, construction, marketing and sales. In essence, we build great communities that we are proud of. Established in Vancouver in 1977, Intracorp has developed highly successful residential communities throughout southern BC. These include The Versatile Building and Orizon on Third on the North Shore, MetroPlace and Silver in Metrotown, MC² and Livingstone House on the Cambie Corridor, River Park Place in Richmond, The Jervis is the West End and our new Townhome collection set in extraordinary neighbourhoods.

Quality of product, leading edge design, customer satisfaction, word-of-mouth referral and repeat purchasers are key to our success – because we believe that we are building more than someone's next home. We are building extraordinary relationships. We are results driven, creative and aim to provide an extraordinary experience to our partners, employees and homeowners in every situation. For more information on us, visit www.intracorp.ca.

POSITION OVERVIEW

The responsibilities of the Controller will include:

- Overseeing all aspects of corporate and project accounting and managing a team of 10 people to deliver high-quality results and efficient and effective performance of responsibilities.
- Creating and implementing short and long-range departmental goals, objectives, policies and operating procedures.
- Managing continuous improvement of business and accounting processes and controls across offices in multiple jurisdictions and providing recommendations for procedural improvements.
- Establishing and maintaining processes to produce accurate and timely financial records and financial statements in accordance with Accounting Standards for Private Entities (ASPE).
- Acting as a technical accounting expert and supporting day-to-day needs of accounting team.
- Planning, organizing and coordinating the annual external audit of the company's financial records and financial statements and ensuring that it is performed in accordance with established timeframes and guidelines.
- Managing the accounting and reporting of projects, including cash management, tracking cash flows against pro forma budgets, reporting on identified risk and opportunities, monitoring contractual obligations and reporting to stakeholders.
- Maintaining key relationships with banks, lenders and equity partners.
- Overseeing the preparation of annual corporate overhead budgets and reporting to senior management on variances.
- Assisting with the final phases of implementation and stabilization of a new IT system.
- Assisting with the preparation of information for tax compliance

SKILL REQUIREMENTS

- Canadian accounting designation and experience working in a large public accounting firm.
- 10+ years of progressive accounting experience.
- Experience in the real estate development or construction industries strongly preferred.
- High level proficiency in the preparation of financial reports and financial statements under ASPE or IFRS as well as in the oversight of the external audit process.
- Strong technical proficiency with Excel and Microsoft Office Suite programs as well as a solid understanding of accounting software functionality.
- Experience working in a multi-jurisdictional reporting environment would be an asset.
- A proven self-starter with the ability to learn quickly.
- Strong work ethic with a proven ability to meet deadlines and work under pressure.
- Ability to motivate and mentor team members to produce quality materials within tight timeframes and simultaneously manage several projects.
- Professional written and verbal communication and strong interpersonal skills.
- Solid quantitative and analytical skills combined with strategic thinking capability.
- Excellent organizational skills with the ability to simultaneously manage multiple projects.
- Sense of humour.

To Apply Individuals meeting the criteria above are encouraged to submit their resume with cover letter in confidence to careers@intracorp.ca. Please put the job title "Controller" in the subject line. While we thank all candidates for their interest, only those selected for follow-up will be contacted.